



## Conference Attendee/Membership Mailing List Request Form

All mailing lists are for **one-time use only** and are available to **Exhibitors who have upgraded to the Premium Exhibit package only**. Email Addresses are **NOT** included in any list. A sample/proof of the mailing piece must be provided with this form for approval (electronic files are acceptable). **Please complete, sign, and submit this form along with your sample proof, to [lmorisato@nrpa.org](mailto:lmorisato@nrpa.org). Please allow 1-2 weeks for processing.**

**Please complete the following:**

Date Ordered: \_\_\_\_\_ Date Needed: \_\_\_\_\_ Are you a Premium Exhibitor?  Yes  No

Booth Number: \_\_\_\_\_ Company Name (Requestor): \_\_\_\_\_

Main Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please select one or more mailing list(s):**

<i>List Options</i>	
<input type="checkbox"/>	<b>One-time use Pre-Conference Attendee List**</b>
<input type="checkbox"/>	<b>One-time use Post-Conference Attendee List**</b>
<input type="checkbox"/>	<b>One-time use NRPA Membership List**</b>

**\*\*Mailing lists will not be sorted prior to receipt by the mailing house.**

Companies requesting these complimentary lists must be current members of NRPA. To protect NRPA's intellectual property, mailing lists will only be sent to approved mailing house processing companies and NOT directly to Exhibitors and/or Sponsors. Please provide contact information about your preferred mail house processing company below.

**Please provide information about your chosen mail house:**

Mail House Processing Company: \_\_\_\_\_

Mail House Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Conditions of Use:** NRPA authorizes requestor the use of the selected mailing list for a single mailing. The rental list must be received and processed by a certified mail house vendor. Requestor certifies that the mailing house vendor will not reproduce the list in any form or manner and will not disclose, transfer, or retain on paper or electronically any data contained within the list received. The rental list will not be made available to requestor by the mail house vendor under any circumstances. The list provided is seeded to protect against abuse and does not contain email addresses or phone numbers. It is understood and agreed that NRPA does not warrant the accuracy, currency, nor completeness of the information contained herein, but expressly disclaims all warranties of sale or subsequent use. All mailing pieces will be reviewed by NRPA and NRPA shall retain the exclusive right to refuse any and all aspects of the mailing at its sole discretion. The list shall only be used to promote products or services provided by the requestor or its subsidiaries and the mailing of product samples shall not be permitted.

By signing below, Requestor understands that the National Recreation and Park Association mailing lists are the Intellectual Property of NRPA and agrees to abide by all conditions of use outlined above.

\_\_\_\_\_

Signed \_\_\_\_\_  
Date